

BUDGET SUMMARY

	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 ACTUALS	2014-15 APPROVED	2015-16 PROPOSED	NET CHANGE
BUDGET LINES						
Boards and Council	\$10,960	\$10,639	\$11,487	\$10,710	\$10,677	-33
Legal Services	\$5,068	\$3,008	\$1,033	\$5,000	\$4,500	-500
Municipal Complex	\$77,322	\$83,678	\$77,209	\$83,066	\$81,650	-1,416
Town Clerk / Elections	\$132,610	\$135,792	\$137,350	\$137,795	\$143,816	6,021
Town Manager	\$66,905	\$68,587	\$69,261	\$70,410	\$69,868	-542
Safety Compliance Officer	\$0	\$0	\$5,778	\$8,238	\$8,432	194
Utilities	\$210,641	\$167,050	\$167,688	\$168,086	\$167,026	-1,060
Code Enforcement / Planning	\$43,301	\$42,400	\$39,631	\$25,034	\$25,317	283
Library	\$15,825	\$24,261	\$21,349	\$24,606	\$33,441	8,835
Recreation	\$2,976	\$3,500	\$3,500	\$3,500	\$3,500	0
Social Services / Welfare	\$27,796	\$23,444	\$26,999	\$24,900	\$14,500	-10,400
Assessor	\$20,225	\$20,281	\$19,718	\$20,300	\$20,000	-300
Auditor	\$6,600	\$6,600	\$6,275	\$6,000	\$6,150	150
Contingency	\$6,906	\$9,581	\$1,715	\$10,000	\$10,000	0
Debt Service	\$205,913	\$198,784	\$149,850	\$143,065	\$201,646	58,581
Pensions / Insurances	\$317,321	\$335,059	\$363,356	\$312,513	\$348,553	36,040
Animal Control	\$7,287	\$7,777	\$7,493	\$7,618	\$8,218	600
Dispatcher	\$10,341	\$21,378	\$32,280	\$32,780	\$32,780	0
EMA	\$697	\$772	\$601	\$1,000	\$1,000	0
Fire Department	\$58,012	\$58,536	\$61,142	\$63,206	\$63,206	0
Police Department	\$293,391	\$288,976	\$301,961	\$295,303	\$301,703	6,400
Rescue	\$16,418	\$17,297	\$15,567	\$19,606	\$18,606	-1,000
Health Officer	\$500	\$500	\$500	\$690	\$690	0
Public Works	\$300,298	\$281,235	\$319,068	\$334,306	\$322,607	-11,699
Solid Waste	\$115,575	\$98,563	\$117,733	\$123,384	\$118,534	-4,850
County Tax	\$161,011	\$160,631	\$159,503	\$156,104	\$157,488	1,384
GENERAL FUND	\$2,113,899	\$2,068,327	\$2,112,269	\$2,087,220	\$2,173,908	86,688
CIP BUDGET	\$283,109	\$63,897	\$64,100	\$94,400	\$35,000	-59,400
RESERVES BUDGET	\$0	\$202,208	\$58,500	\$187,550	\$181,550	-6,000
TOTAL EXPENDITURES	\$2,397,008	\$2,334,432	\$2,234,869	\$2,369,170	\$2,390,458	21,288
APPLIED REVENUES	\$820,083	\$898,788	\$827,145	\$747,327	\$737,710	-9,617
APPLIED FUND BALANCE	\$345,717	\$303,316	\$144,000	\$98,000	\$72,500	-25,500
NET TO BE RAISED	\$1,231,208	\$1,132,328	\$1,263,724	\$1,523,843	\$1,580,248	56,405

2014/15 - 1 MIL = \$144,350

\$0.39

ESTIMATED REVENUES

	ACTUAL 11/12	ACTUAL 12/13	ACTUAL 13/14	BUDGETED 14/15	PROJECTED 15/16	DIFFERENCE From 14/15
Auto Excise	\$348,910.69	\$375,612.00	\$380,210.00	\$350,000.00	\$375,000.00	\$25,000.00
Boat Excise	\$1,586.20	\$1,496.00	\$1,473.00	\$1,500.00	\$1,500.00	\$0.00
Motor Vehicle Agent Fee	\$9,609.00	\$9,807.00	\$9,133.00	\$9,750.00	\$9,250.00	(\$500.00)
Snowmobile / ATV Agent Fee	\$192.00	\$221.00	\$260.00	\$250.00	\$300.00	\$50.00
Boat Agent Fee	\$142.00	\$136.00	\$118.00	\$150.00	\$150.00	\$0.00
Cash Management Interest	\$3,475.85	\$2,845.00	\$2,091.00	\$3,000.00	\$2,000.00	(\$1,000.00)
Real Estate Interest	\$14,251.32	\$17,172.00	\$15,339.00	\$16,000.00	\$16,000.00	\$0.00
Lien Costs	\$4,460.91	\$5,339.00	\$6,542.00	\$5,500.00	\$6,400.00	\$900.00
Wills / Faxes / Notary	\$616.00	\$710.00	\$568.00	\$650.00	\$600.00	(\$50.00)
Postage / Copies / Voter	\$673.96	\$704.00	\$282.00	\$700.00	\$400.00	(\$300.00)
Transfer Station Stickers	\$2,670.00	\$3,160.00	\$2,360.00	\$3,250.00	\$3,250.00	\$0.00
Driveway Entrance Permit	\$80.00	\$527.00	\$284.00	\$200.00	\$200.00	\$0.00
Pole Permit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Building Permit	\$6,349.98	\$7,351.00	\$8,270.00	\$7,500.00	\$7,500.00	\$0.00
Plumbing Permit	\$1,290.50	\$2,198.00	\$1,590.00	\$1,200.00	\$1,400.00	\$200.00
Electrical Permit	\$2,295.00	\$1,810.00	\$1,005.00	\$1,800.00	\$1,700.00	(\$100.00)
Commercial Haulers Permit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Conditional Use Permit	\$200.00	\$345.00	\$45.00	\$300.00	\$300.00	\$0.00
Hunt / Fish Agent Fee	\$462.50	\$509.00	\$443.00	\$500.00	\$500.00	\$0.00
Weapons Permits	\$284.00	\$460.00	\$298.00	\$350.00	\$350.00	\$0.00
Birth / Death License	\$845.00	\$403.00	\$727.00	\$600.00	\$650.00	\$50.00
Marriage License	\$756.00	\$612.00	\$648.00	\$800.00	\$650.00	(\$150.00)
Victaulers License	\$490.00	\$523.00	\$390.00	\$650.00	\$500.00	(\$150.00)
Liquor License	\$550.00	\$800.00	\$250.00	\$650.00	\$500.00	(\$150.00)
Marriage Certificate	\$377.00	\$390.00	\$351.00	\$400.00	\$400.00	\$0.00
Burial Permit	\$476.00	\$602.00	\$868.00	\$500.00	\$500.00	\$0.00
Additional Certified Copies	\$268.80	\$95.00	\$454.00	\$300.00	\$300.00	\$0.00
Dog License	\$919.00	\$890.00	\$913.00	\$800.00	\$800.00	\$0.00
Dog Fees	\$427.00	\$419.00	\$429.00	\$450.00	\$450.00	\$0.00
Rabies Call	\$4.00	\$2.00	\$1.00	\$5.00	\$5.00	\$0.00
Public Safety Report	\$493.00	\$442.00	\$404.00	\$450.00	\$500.00	\$50.00
Genealogy Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zoning Fees	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
Court Fees	\$864.90	\$679.00	\$730.00	\$700.00	\$850.00	\$150.00
Variance Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Administration Fee	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$21,000.00	\$5,000.00
Home Occupation Fee	\$135.00	\$80.00	\$100.00	\$100.00	\$100.00	\$0.00
Sign Permit Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Amusement Fee	\$175.00	\$271.00	\$175.00	\$200.00	\$200.00	\$0.00
Cable Franchise Fee	\$27,311.43	\$26,605.00	\$26,573.00	\$26,500.00	\$26,500.00	\$0.00
Transfer Station Fee	\$2,777.00	\$2,572.00	\$2,709.00	\$3,000.00	\$3,000.00	\$0.00
Carnival Service Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal - Page 1	\$ 450,419.04	\$ 481,837.00	\$ 482,033.00	\$454,705.00	\$483,705.00	\$29,000.00

Mechanic Falls Municipal Budget 2015-16

	ACTUAL 11/12	ACTUAL 12/13	ACTUAL 13/14	BUDGETED 14/15	PROJECTED 15/16	DIFFERENCE From 14/15
CEO Citations	\$0.00	\$150.00	\$50.00	\$100.00	\$50.00	(\$50.00)
Police Fines	\$383.00	\$125.00	\$150.00	\$125.00	\$125.00	\$0.00
Late / Pick Up (Dogs)	\$650.00	\$428.00	\$250.00	\$500.00	\$300.00	(\$200.00)
Service Charges	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tree Growth Penalty	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Winter Maintenance RSU #16	\$813.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Municipal Gym Rent	\$660.00	\$1,335.00	\$615.00	\$750.00	\$750.00	\$0.00
Adult Education Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
USCTC Rent	\$4,760.44	\$4,720.00	\$4,720.00	\$5,000.00	\$4,720.00	(\$280.00)
Head Start Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Lights	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Reimbursements	\$3,393.00	\$3,519.00	\$3,767.00	\$3,250.00	\$2,000.00	(\$1,250.00)
Recycling Reimbursement	\$11,195.15	\$12,541.00	\$15,932.00	\$18,000.00	\$17,000.00	(\$1,000.00)
Welfare Reimbursement	\$1,380.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Police Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DARE Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gas Tax Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Electric Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Business Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sold Items / Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Town Owned Sale	\$24,552.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ballfield light reimbursement	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
From Reserve Accts	\$0.00	\$0.00	\$1,698.00	\$12,820.00	\$4,185.00	(\$8,635.00)
Tree Harvesting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tax Acquired Property	\$0.00	\$0.00	\$1,740.00	\$25,000.00	\$0.00	(\$25,000.00)
Payment In Lieu of Taxes	\$0.00	\$1,527.00	\$1,567.00	\$1,000.00	\$1,500.00	\$500.00
Veteran's Exemptions	\$1,773.00	\$3,440.00	\$1,880.00	\$1,750.00	\$1,750.00	\$0.00
Tree Growth	\$3,923.75	\$3,385.00	\$3,196.00	\$3,000.00	\$3,000.00	\$0.00
BETE	\$5,119.00	\$6,528.00	\$8,461.00	\$0.00	\$0.00	\$0.00
Highway Block Grant	\$22,992.00	\$22,992.00	\$22,864.00	\$22,800.00	\$21,000.00	(\$1,800.00)
Revenue Sharing	\$274,077.13	\$262,382.00	\$181,995.00	\$181,202.00	\$186,000.00	\$4,798.00
Welfare Reimbursement	\$12,880.61	\$11,638.00	\$13,419.00	\$11,500.00	\$5,750.00	(\$5,750.00)
Library Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Homestead Reimbursement	-\$0.17	\$76,560.00	\$80,143.00	\$0.00	\$0.00	\$0.00
Snowmobile Refund	\$1,006.24	\$556.00	\$689.00	\$750.00	\$800.00	\$50.00
Tree Growth Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Programs / Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FEMA	\$0.00	\$0.00	\$1,936.00	\$0.00	\$0.00	\$0.00
Sex Offender Registry	\$85.00	\$125.00	\$40.00	\$75.00	\$75.00	\$0.00
Subtotal - Page 2	\$ 369,664.74	\$ 416,951.00	\$ 345,112.00	\$292,622.00	\$254,005.00	(\$38,617.00)
TOTALS	\$820,083.78	\$898,788.00	\$827,145.00	\$747,327.00	\$737,710.00	(\$9,617.00)

BOARDS AND COUNCIL

\$10,677

(14/15 budget was \$10,710 : -\$33)

SALARIES: (\$3,648: \$0)

\$2,600	Council stipends (4 at \$500, 1 at \$600)
\$576	Planning Board Stipends (6 at \$10, 1 at \$12 x 8 meetings / year)
\$72	Board of Appeals Stipends (5 at \$10, 1 at \$12 x 1 meeting / year)
\$400	Secretarial Services - Planning Board / Board of Appeals (\$50 x 8 meetings / year)

OTHER PERSONNEL COSTS: (\$0: \$0)

\$0	Spirit of Christmas Committee
\$0	Employee Holiday Luncheon

SUBSCRIPTIONS: (\$6,029: -\$33)

\$3,084	Maine Municipal Association annual dues
\$2,945	Androscoggin Valley Council of Governments annual dues
\$0	Oxford Hill Chamber of Commerce membership

TRAINING / TRAVEL: (\$0: \$0)

\$0	Expense reimbursement to Board and Council members for training and travel
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MINOR CIP: (\$1,000: \$0)

\$1,000	Veteran's cemetery flags (required by State statute)
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\$10,677 TOTAL

LEGAL SERVICES

\$4,500

(14/15 budget was \$5,000 : -\$500)

OTHER PERSONNEL COSTS: (\$4,500: \$0)

\$4,500 This figure has been consistently safe over the years and is what we feel adequately covers our legal fees when consulting with our attorney. Consultations take place for review of Zoning Ordinances, Code Enforcement actions, foreclosure and bankruptcies, condemnations, contracts, and personnel matters. We also consult with MMA Legal for routine matters as a free service included with our annual dues.

\$4,500 TOTAL

MUNICIPAL COMPLEX

\$81,650

(14/15 budget was \$83,066 : -\$1,416)

SALARIES: (\$6,360: +\$120)

\$6,360 Janitor 12 hours/wk @ \$10.00/hr

COMMUNICATIONS: (\$8,045: -\$170)

\$630 Time Warner phone service Transfer Station only \$52/month
 \$6,315 OTT Communications phone service Muncpal Complex \$526/month
 \$250 Web service fees
 \$850 Web Page annual fee

UTILITIES: (\$14,880: \$0)

\$13,000 Central Maine Power
 \$760 Mechanic Falls Water: FD/PWD \$14/mth, MC \$35/mth, Head Start \$14/mth
 \$1,120 Sanitary District: FD/PW \$80/qtr, MC \$200/qtr

OFFICE SUPPLIES: (\$1,570: \$0)

\$1,500 Miscellaneous office supplies common to all departments
 \$70 American flags (2 @ \$35/ea)

OPERATING SUPPLIES: (\$29,132: -\$1,000)

\$8,550 Heating oil - 2,250 gallons @ \$3.80/gal (fire assoc bldg/backup TO)
 \$1,782 Propane - 660 gal @ \$2.70/unit (pd garage/town office / FD / PW hot water/trsfr stat bldg)
 \$1,800 K-1 - 450 gallons @ \$4.00/gal (head start bldg)
 \$13,000 Wood pellets - 65 tons @ \$200.00/ton
 \$2,000 Gas/Diesel inventory at end of year
 \$2,000 Janitorial supplies

REPAIRS: (\$4,000: \$0)

\$4,000 Unforeseen repairs / maintenance

CONTRACTED SERVICES: (\$17,663: +\$3,134)

\$5,000 Annual accounting software maintenance agreement
 \$450 Annual photocopies maintenance agreement
 \$580 Annual elevator inspection fee
 \$840 Fire extinguishers inspection / maintenance
 \$540 Boiler annual inspection / certifications (x2)
 \$1,700 Underground fuel storage tank inspection / certification
 \$100 Annual chemical reporting
 \$25 BJ's membership
 \$140 Annual sprinkler system inspection
 \$70 Elevator license fee
 \$700 Annual fire alarm inspection
 \$900 Annual cleaning / maintenance of heating plant
 \$630 Annual generator inspection / maintenance
 \$600 Annual carpet cleaning
 \$3,000 Computer IT service (25 ppd hrs/never expire plus hrs at reg rate)
 \$468 Monthly chg for Cloud care antivirus (\$39/mth)
 \$1,920 Monthly service of wood pellet boiler

MINOR CIP: (\$0: -\$3,500)

\$0

\$81,650 TOTAL

TOWN CLERK / ELECTIONS

\$143,816

(14/15 budget was \$137,795 : +\$6,021)

SALARIES: (\$119,955: +\$5,701)

\$41,107	Town Clerk / Election Clerk	\$19.39/hr
\$46,152	Finance Director / Deputy Town Clerk	\$21.77/hr
\$31,376	Tax Clerk - Deputy Town Clerk	\$16.00/hr
\$1,320	Overtime for TC approx 40 hr/yr and 4 hrs/yr FD	

OTHER PERSONNEL COSTS: (\$896: \$0)

\$896	Election Clerks - \$8.00 / hour x 2 Clerks x 14 hrs/each x 4 elections, (2 School Referendum, 2 General Elections)
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SUBSCRIPTIONS: (\$565: -\$20)

\$75	Maine Town Clerks Association Dues
\$25	Maine Treasurers and Tax Collectors Association Dues
\$25	Informed Notaries
\$295	Newspapers
\$20	MMA Directory
\$25	New England Association of Clerks Dues
\$15	Androscoggin County Association
\$85	NADA Appraisal Guide-Motorcycles

OFFICE SUPPLIES: (\$4,500: \$0)

\$4,500	Miscellaneous office supplies (pens, stationery, ink cartridges, business cards, etc...), Supplies are shared with all departments as needed
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OPERATING SUPPLIES: (\$4,450: \$0)

\$4,200	Postage
\$250	Software upgrades

ADVERTISING: (\$300: \$0)

\$300	Advertising expense for public notification of meetings / hearings
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REPAIRS: (\$200: \$0)

\$200	Various small repairs around the administrative offices
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TRAINING / TRAVEL: (\$1,100: +\$100)

\$1,100	Cost of tuition / travel for Clerks to attend associated trainings, meeting and conferences, Mileage reimbursement for use of personal vehicles @
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CONTRACTED SERVICES: (\$11,850: +\$240)

\$6,000	Payroll Service
\$3,500	Registry of Deeds (fees increased)
\$500	Postage Machine
\$900	Printing of Town Report
\$500	Ballot Printing
\$450	Programming of Voting Machines

MINOR CIP: (\$0: \$0)

\$143,816 TOTAL

TOWN MANAGER

\$69,868

(14/15 budget was \$70,410 : -\$542)

SALARIES: (\$64,188: -\$792)

\$62,977	Salary as per contract. Current contract expires June 30, 2017.
\$1,211	Additional week's pay (53 weeks in FY 15-16)

OTHER PERSONNEL COSTS: (\$2,500: \$0)

\$2,500	Contractually agreed Manager's expenses
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COMMUNICATIONS: (\$780: \$0)

\$780	Cell phone
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SUBSCRIPTIONS: (\$150: \$0)

\$135	Maine Town and City Manager's Association Membership
\$15	Maine Municipal Tax Collectors and Treasurers Association Membership

TRAINING / TRAVEL: (\$2,500: +\$250)

\$2,250	Cost of tuition / travel for Manager to attend associated trainings, meetings and conferences, mileage reimbursement for use of personal vehicle @
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MINOR CIP: (\$0: \$0)

\$0	Program updates for computers, antivirus software and small office equipment
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\$69,868	TOTAL
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SAFETY COMPLIANCE OFFICER

\$8,432

(14/15 budget was \$8,238 : +\$194)

SALARIES: (\$7,632: -\$6)	
\$7,632	Safety and Health Complince Officer (\$12.00/hr x 12 hrs/wk x 53 wks)
OTHER PERSONNEL COSTS: (\$0: \$0)	
\$0	
COMMUNICATIONS: (\$0: \$0)	
\$0	
SUBSCRIPTIONS: (\$0: \$0)	
\$0	
TRAINING / TRAVEL: (\$800: +\$200)	
\$600	Cost of tuition / travel for S&HC to attend associated trainings, meetings and conferences, mileage reimbursement for use of personal vehicle @ \$0.56/mile
\$200	In-house training materials and supplies
MINOR CIP: (\$0: \$0)	
\$0	
\$8,432	TOTAL

UTILITIES

\$167,026

(14/15 budget was \$168,086 : -\$1,060)

SUBSCRIPTIONS: (\$250: \$0)

\$250 Annual administrative fee to Lewiston / Auburn Water Pollution Control Authority
(Year three of three year agreement)

UTILITIES: (\$165,776 -\$1,060)

\$103,076 Water Department - public fire protection and hydrant rental (PUC regulated)
\$42,200 Sanitary District - catch basins maintenance
\$20,500 CMP - Street lighting / traffic signals/Rt 26 sign/spirit of Christmas
(Inventory - 42 @ 70w, 41 @ 100w, 12 @ 250w)

REPAIRS: (\$1,000: \$0)

\$1,000 Service charges to repair street lighting, traffic signals, lens replacements

\$167,026 TOTAL

CODE ENFORCEMENT / PLANNING

\$25,317

(14/15 budget was \$25,034 : +\$283)

SALARIES: (\$20,670: +\$816)	
\$20,670	Base salary - \$19.50/hr (x 20 hrs/wk x 53 wks)
OTHER PERSONNEL COSTS: (\$1,950: \$0)	
\$1,750	Electrical Inspector (per diem) \$400 stipend + 1/2 electrical permit fees (est. \$1,350)
\$200	Alternate Inspector stipends (\$100 x 2)
COMMUNICATIONS: (\$0: -\$300)	
\$0	Cell phone expenses
SUBSCRIPTIONS: (\$100: \$0)	
\$60	Periodicals related to this office
\$40	Annual membership to MBOA
OFFICE SUPPLIES: (\$500: \$0)	
\$500	Miscellaneous office supplies (pens, paper, ink cartridges, business cards, etc...)
ADVERTISING: (\$300: \$0)	
\$300	Advertising expense for public notification of meetings / hearings
TRAINING / TRAVEL: (\$1,047: +\$17)	
\$1,047	Expenses related to the required continuing education / certification for the CEO. Mileage is reimbursed to the employee for personal use of own vehicle (ave 35 miles/wk @ \$0.575/mile)
CONTRACTED SERVICES: (\$750: -\$250)	
\$750	Computer tech support, Registry of Deeds filings (condemnations, consent agreements, etc...)
MINOR CIP: (\$0: \$0)	
\$0	Program updates for computers, antivirus software and small office equipment
\$25,317	TOTAL

LIBRARY

\$33,441

(14/15 budget was \$24,606 : +\$8,835)

SALARIES: (\$21,211: +\$440)	
\$20,352	Librarian - \$12.80 x 1,590 hrs/yr
\$859	Library Aide - \$8.59 x 100 hrs/yr
SUBSCRIPTIONS: (\$2,280: +\$2,135)	
\$2,280	ResourceMate, Inter Library Loan delivery service, Overdrive download library service, weekly periodicals
OFFICE SUPPLIES: (\$2,100: +\$1,850)	
\$2,000	Miscellaneous office supplies (pens, paper, ink cartridges, business cards, etc...)
\$100	Postage
OPERATING SUPPLIES: (\$6,750: + \$3,910)	
\$6,000	New book purchases
\$750	Programming Supplies
REPAIRS: (\$0: \$0)	
\$0	Various small repairs around the library
TRAINING AND TRAVEL: (\$200: +\$200)	
\$200	Conferences and Workshops for Librarian and staff
CONTRACTED SERVICES: (\$0: -\$350)	
\$0	Library software licensing
MINOR CIP: (\$600: +\$350)	
\$600	Office equipment replacements or upgrades
RESERVE: (\$300 :+\$300)	
\$300	Replacement reserve for the seven computers within the Library
\$33,441	TOTAL

RECREATION

\$3,500

(14/15 budget was \$3,500 : +\$0)

CONTRACTED SERVICES: (\$1,000: \$0)

\$500 Snowmobile Club
\$500 ATV Club

MINOR CIP: (\$2,500: \$0)

\$2,500 Improvements to rec facility's fencing, dugouts, courts, etc...

\$3,500 TOTAL

SOCIAL SERVICES / WELFARE

\$14,500

(14/15 budget was \$24,900 : -\$10,400)

SALARIES: (\$4,000: +\$4,000)

\$4,000 GA Administrator - Annual stipened paid quarterly

OTHER SERVICES: (\$10,500: -\$14,400)

\$10,000 Our Department of Health and Human Services obligation is \$44,070. DHHS reimburses the town 50% of every dollar we expend up to the threshold. Assistance granted beyond that threshold is reimbursed at 90%.

\$0 Santa For The Kids Program

\$500 Agencies Requesting Funding

American Red Cross	\$500
Androscoggin Head Start	\$100
Community Concepts	\$2,000
Community Health and Counseling Services	\$445
Lifeflight	\$758
Maine Public Boradcasting Network	\$100
Seniors Plus	\$2,802
Safe Voices	\$1,000
Tri-Town Food Bank	\$500
Tri-County Mental Health Services	\$730
Western Maine Transportation Services	\$606
	\$9,541

\$14,500 TOTAL

ASSESSOR

\$20,000

(14/15 budget was \$20,300: -\$300)

Contracted Services (\$20,000: -\$300)

\$19,450 Fees charged by assessing firm John O'Donnell Associates for property review, tax reduction and abatement requests, personal property work, annual printing of tax maps and online assessing information availability.

\$550 Printing and mailing expense of tax bills via Trio printing services

\$20,000 TOTAL

AUDITOR

\$6,150

(14/15 budget was \$6,000 : +\$150)

CONTRACTED SERVICES: (\$6,150: +\$150)

\$6,150 Annual fee for contracted auditing of municipal financial record. Required by law.

\$6,150 TOTAL

CONTINGENCY

\$10,000

(14/15 budget was \$10,000 : \$0)

CONTRACTED SERVICES: (\$10,000: \$0)

\$10,000 Funds reserved for unforeseen and / or emergency expenses towards any municipal budget line.

\$10,000 TOTAL

DEBT SERVICE

\$201,646

(14/15 budget was \$201,646 : + \$58,581)

CONTRACTED SERVICES: (\$201,646: +\$58,581)

\$43,588 Town Office Renovation Bond - Year 12 of 20
Bond Balance = \$288,641

\$105,000 Five Year Road Bond Year 1 of 5

\$53,058 Fire Truck Bond - Year 1 of 3
Bond Balance = \$380,000-\$228,700 (from current reserve)=\$151,300

\$201,646 TOTAL

PENSIONS / INSURANCES

\$348,553

(14/15 budget was \$312,513 : +\$36,040)

PAYROLL EXPENSES: (\$320,053: +\$37,040)	
\$175,882	Maine Municipal Employees Health Trust - A 9.0% rate increase this year. Employees can opt out with proof of other insurance and Town pays a stipend of \$1,800. All employees contributing 5% of cost. Changed plan during 13/14 to save the Town money.
\$9,220	HRA (\$2,500 reimbursement amount-only funding what has been used from the \$31,500 set aside last year as part of the health insurance plan change. \$720 HRA administration costs. \$7,500 to cover employees new to insurance plan.)
\$0	Unemployment Insurance (Self-funded)
\$61,091	Social Security / Medicare (7.65% of \$798,566 in salaries)
\$40,228	Retirement (6.5% of approximately \$475,672 in salaries for employees who opt to participate that the
\$16,751	Worker's Compensation (Mod rate 77%)
\$720	Employee Assistance Program
\$1,020	Volunteer Fire / Rescue Blanket Accident Coverage (\$34.00 per volunteer)
\$15,141	Raises for all departments. 2% COLA full time staff. 2.5% part time staff.
OPERATING SUPPLIES: (\$1,500: \$0)	
\$500	Safety Materials & Incentive
\$1,000	Deductible Reserve
CONTRACTED SERVICES: (\$27,000: -\$1,000)	
\$27,000	Maine Municipal Property and Casualty Insurance This is an estimated amount as the rate is not set until after budgets are approved. Last year we estimated \$28,000 but paid slightly less.
\$348,553	TOTAL

ANIMAL CONTROL

\$8,218

(14/15 budget was \$7,618 : +\$600)

SALARIES: (\$4,240: +\$600)

\$4,240 \$80 per week per contract x 53 pay periods

CONTRACTED SERVICES: (\$3,978: \$0)

\$3,978 Contracted Annual Fee - Responsible Pet Care in Norway for housing of stray animals, disposition of stray cats, incineration of carcasses @ \$.70 / lb, veterinary services for picked up strays.

\$8,218 TOTAL

DISPATCH

\$32,780

(14/15 budget was \$32,780 : \$0)

COMMUNICATIONS: (\$0: \$0)

REPAIRS: (\$500: \$0)

\$500 Routine maintenance expense and repair for the base radio station / repeater at the Transfer Station location.

CONTRACTED SERVICES: (\$32,280: \$0)

\$7,578 Contracted dispatching for Fire / Rescue / \$2.50 per capita

\$18,640 Contracted dispatching for Police / \$6.15 per capita

\$6,062 Contracted PSAP fee / \$2.00 per capita

\$32,780 TOTAL

EMERGENCY MANAGEMENT AGENCY

\$1,000

(14/15 budget was \$1,000 : \$0)

SALARIES: (\$1,000: +\$500)

\$1,000 Stipend for EMA Director for attending annual mandatory training and meetings (includes mileage).

\$1,000 TOTAL

FIRE DEPARTMENT

\$63,206

(14/15 budget was \$63,206 : \$0)

SALARIES: (\$35,730: +\$1,500)

\$5,000	Fire Chief stipend
\$3,000	Deputy Chief stipend (2)
\$250	Training Officer stipend (1)
\$250	Safety Officer's stipend (1)
\$21,300	Firefighter's pay (2200 average annual hours x average \$9.68/hr)
\$5,930	Duty Officer pay - 12 hrs/wk @ \$9.50/hr

COMMUNICATIONS: (\$480: \$0)

\$480	Cellular phone service for the Chief
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SUBSCRIPTIONS: (\$346: \$0)

\$86	Maine Fire Chief's Association Dues
\$50	Androscoggin County Firefighter's Association Dues
\$210	Maine Federation of Firefighter's Dues

OFFICE SUPPLIES: (\$300: \$0)

\$300	Miscellaneous office supplies (pens, paper, ink cartridges, business cards, etc...)
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OPERATING SUPPLIES: (\$6,000: \$0)

\$3,400	Bunker gear - 2 sets
\$1,000	Class A & B Foam
\$1,100	Radios, pagers, chargers, batteries, etc...
\$500	Soap, paper towels, toilet tissue, cleaning supplies

REPAIRS: (\$1,100: \$0)

\$1,100	General repairs to radios, air packs, turnout gear, portable equipment, etc...
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TRAINING / TRAVEL: (\$1,100: \$0)

\$1,100	Expenses related to the required continuing education / certification for firefighters. Also pays travel expenses for officers to attend meetings when using personal vehicles
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MOTOR VEHICLE: (\$10,800: \$0)

\$7,000	Any expenses related to the care, maintenance, certification and testing of department vehicles. Vehicles are showing their age and unexpected repairs tend to drive this budget line up each year.
\$2,340	Fuel - 600 gallons Diesel @ \$3.90/gal.
\$1,460	Fuel - 400 gallons Unleaded @ \$3.65/gal.

CONTRACTED SERVICES: (\$3,000: \$0)

\$1,680	Extinguisher certifications, Air Pack Flow Testing, Hydrostatic Testing
\$445	Computer Software Support (shared with Rescue)
\$875	Physical and Pulmonary Exams, Medical Evaluations, Vaccinations

MINOR CIP: (\$4,350: -\$1,500)

\$500	Hand Tools
\$1,350	4 inch supply hose (3 lengths @ \$450 each)
\$2,500	Equipment for new Engine 3

\$63,206 TOTAL

POLICE DEPARTMENT

\$301,703

(14/15 budget was \$295,303 : + \$6,400)

SALARIES: (\$255,119 : +\$4,172)

\$58,744	Chief	Salary as per contract.
\$53,914	Lieutenant	\$53,945 Salary (\$24.22/hr, 42 hrs/wk x 53 wk
\$36,929	Patrolman 1	\$16.59 x 42 hrs/wkx53 wks
\$36,929	Patrolman 2	\$16.59 x 42 hrs/wkx53 wks
\$36,929	Patrolman 3	\$16.59 x 42 hrs/wkx53 wks
\$9,977	Clerk	\$12.55 x 15 hrs/wk x 53 wks
\$15,228	Overtime	612 hours @ \$24.88 / hr
\$3,981	Summer Patrol	16 hrs/wk x 10 wks @ \$24.88/ hr
\$2,488	Sick / Vacation Coverage	100 hrs \$24.88 / hr

OTHER PERSONNEL COSTS: (\$3,000: \$0)

\$3,000 Uniforms - 5 @ \$600 ea.

COMMUNICATIONS: (\$2,700: \$0)

\$900 Cell phones (2 @ \$30 and \$40 ea. / mth)
 \$1,800 Air cards for mobile data terminals (3 @ \$50 ea. / mth)

SUBSCRIPTIONS: (\$8,298: +\$1,498)

\$100 Reference manuals (10)
 \$150 Maine Police Chief's Association
 \$50 New England Association of Police Chiefs
 \$200 Ferdico Manuals (10)
 \$7,648 Tech support of Operating Software
 \$150 Internationa Association of Chief of Police

OFFICE SUPPLIES: (\$2,000: \$0)

\$2,000 Miscellaneous office supplies (pens, paper, ink cartridges, business cards, etc...)

OPERATING SUPPLIES: (\$4,400: \$0)

\$3,500 Ammunition, Targets, Other Firing Range Supplies
 \$200 DVDs for surveillance equipment
 \$300 Taser training cartridges
 \$400 Evidence collection supplies

REPAIRS: (\$800: \$0)

\$800 Miscellaneous repairs to radios, lightbars, pistols, etc...

TRAINING / TRAVEL: (\$3,800: \$0)

\$800 Chiefs training MCOP
 \$2,000 Courses for Lieutenant and Patrolmen @ \$500 ea.
 \$1,000 Mileage reimbursement for use of personal vehicles

MOTOR VEHICLE: (\$20,785: +\$730)

\$14,600 Fuel - 4,000 gallons unleaded @ \$3.65
 \$960 Oil changes
 \$3,425 Tires - 5 changes @ \$685 ea.
 \$1,800 Other miscellaneous motor vehicle repairs/equipment

CONTRACTED SERVICES: (\$800: \$0)

\$800 Physicals, Vaccinations, Polygraphs (\$250 each)

MINOR CIP: (\$0: \$0)

\$301,703 TOTAL

RESCUE DEPARTMENT

\$18,606

(14/15 budget was \$19,606 : -\$1,000)

SALARIES: (\$10,396: \$0)

\$3,996 Rescue Chief stipend
\$6,400 Medical Staff pay (250 calls/year @ either \$8.50 or \$9.50/person/call)

COMMUNICATIONS: (\$420: \$0)

\$420 Cell phone service for Chief

SUBSCRIPTIONS: (\$775: +\$0)

\$100 State Service License
\$125 Tri-County EMS Dues
\$100 Periodicals
\$450 Reporting Software Annual License fee

OFFICE SUPPLIES: (\$100: \$0)

\$100 Miscellaneous office supplies (pens, paper, ink cartridges, business cards, etc...)

OPERATING SUPPLIES: (\$3,600: \$0)

\$3,600 Expense of all medical supplies used by the service including oxygen supplies and tanks, laundry soap, small equipment

REPAIRS: (\$350: \$0)

\$350 Miscellaneous repairs to radios, pagers, equipment

TRAINING / TRAVEL: (\$625: \$0)

\$625 Expenses related to the required continuing education / licensure for EMTs
Also pays travel expenses for officers to attend meetings when using personal vehicles

MOTOR VEHICLE: (\$2,180: -\$1,000)

\$780 Fuel - 200 gals. Diesel @ \$3.90/gal
\$200 Oil changes (2 annually)
\$1,000 Any expenses related to the care, maintenance, certification and testing of department vehicle.
Rescue 1 is now 18 years old.
\$200 Bulbs, vehicle soap, wipers

CONTRACTED SERVICES: (\$160: \$0)

\$160 Vaccinations / physical exams

\$18,606 TOTAL

HEALTH OFFICER

\$690

(14/15 budget was \$690 : \$0)

SALARIES: (\$690: +\$190)

\$690 Stipend for Health Officer for attending annual mandatory training and meetings.

\$690 TOTAL

PUBLIC WORKS

\$322,607

(14/15 budget was \$334,306 : -\$11,699)

SALARIES: (\$176,927: +\$1,951)

\$47,827	Foreman	\$22.56 x 40 hrs/wk
\$38,966	Equipment Operator 1	\$18.38 x 40 hrs/wk
\$32,372	Equipment Operator 2	\$15.27 x 40 hrs/wk
\$31,800	Equipment Operator 3	\$15.00 x 40 hrs/wk
\$18,864	Overtime	700 hours (Ave. 175 hrs / man)
\$2,738	Spare / Sidewalk Plowing / Snow Removal	200 hours @ \$13.69/hr
\$3,160	Part-time Summer Staff	400 hours @ \$7.90/hr
\$1,200	Spring Clean Up	160 hours @ \$7.50/hr

OTHER PERSONNEL COSTS: (\$1,700: \$0)

\$300	D. O. T. Drug and Alcohol mandatory random testing
\$1,400	Uniform allowance 4@\$300, 2@\$100

OFFICE SUPPLIES: (\$300: \$0)

\$300	Miscellaneous office supplies (pens, paper, ink cartridges, business cards, etc...)
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COMMUNICATIONS: (\$480: \$0)

\$480	Cell phone (1 @ \$40/mth)
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OPERATING SUPPLIES: (\$75,950: -\$10,650)

\$6,075	U. M. P. Patch - 45 tons @ \$135/ton
\$4,500	Culverts - Ave of 360 feet at various prices/ size
\$13,000	Winter Sand - 4,000 yards @ \$3.25 / yd
\$40,200	Salt - 170 tons for sand pile mix + 500 tons for straight application @ \$60 / ton
\$2,275	Gravel - 325 tons @ \$7.00 / ton
\$1,500	Highway Paint - 100 gallons @ \$75/5 gallons
\$3,500	Plow Cutting Edges
\$700	Small Tools and Safety Equipment
\$1,500	Signs, Posts and associated hardware
\$700	Metals and Welding supplies
\$1,000	Brooms, brushes and power broom supplies
\$1,000	Miscellaneous items (acetylene, oxygen, rip rap, silt fencing)

ADVERTISING: (\$300: \$0)

\$75	Winter Parking Ban Advertisement
\$125	Spring Road Posting Signs
\$100	Bump Signs

REPAIRS: (\$4,250: \$0)

\$1,500	Radios, Lights, Mower / Tractor parts
\$550	Waste Oil Heater cleaning
\$1,500	Batteries, Strobes, Marker lights, Work lights
\$700	Electrical / Wiring repairs

TRAINING / TRAVEL: (\$600: \$0)

\$400	Maine Local Roads classes - 2 @ \$50/person
\$200	Mileage reimbursement for use of personal vehicle

MOTOR VEHICLE: (\$46,200: -\$1,000)

\$23,010	Diesel - 5,900 gallons @ \$3.90 / gal
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Mechanic Falls Municipal Budget 2015-16

\$5,840	Unleaded - 1600 gallons @ 3.65 / gal
\$4,500	Motor Oil, Hydraulic oil and antifreeze
\$2,500	Filters
\$10,000	Any expenses related to the care, maintenance, certification and testing of department vehicles excluding fuel.
\$350	Diesel Exhaust Fluid for Truck 14 - 40 gal @ \$8/gal

CONTRACTED SERVICES: (\$14,400: \$0)

\$3,900	Sweeping Contractor (Rental Expense for Sweeper)
\$2,500	Equipment Rental (Lift truck and other vehicles when we have breakdowns)
\$3,000	Tree Maintenance
\$5,000	Backhoe Payment (Shared Expense with Water Department)

MINOR CIP: (\$1,500: -\$2,000)

\$1,500	Cones / Construction Signage
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\$322,607 TOTAL

SOLID WASTE

\$118,534

(14/15 budget was \$123,384 : - \$4,850)

SALARIES: (\$48,169: -\$150)

\$22,194	Manager	\$16.75 x 25 hrs/wk
\$11,905	Attendant #1	\$10.21 x 22 hrs/wk
\$7,710	Attendant #2	\$10 x 17 hrs/wk (summer) = 12hrs/wk (winter)
\$6,360	Attendant #3	\$10 x 12 hrs/wk
\$0	Attendant #4 (Reserve Position)	\$9.16 x as needed

OTHER PERSONNEL COSTS: (\$800: -\$50)

\$800	Uniform allowance - (4 @ \$200)
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OPERATING SUPPLIES: (\$2,200: +\$50)

\$250	Drinking Water
\$200	Safety Supplies
\$1,500	Gravel - Yard Repairs
\$250	Public Education Material

REPAIRS: (\$1,000: \$0)

\$1,000	Minor repairs to the Chipper, Compactor, Containers
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TRAINING & TRAVEL: (\$800: \$0)

\$400	Trainings Associated with Waste Handling and Recycling
\$400	Expenses related to the required continuing education / certification of staff. Mileage is reimbursed to the employee for personal use of own vehicle.

MOTOR VEHICLE: (\$1,963: \$0)

\$780	Diesel - 200 gallons @ \$3.90 / gal
\$183	Unleaded - 50 gallons @ \$3.65 / gal
\$1,000	Maintenance to the bulldozer

CONTRACTED SERVICES: (\$55,602: -\$5,700)

\$31,662	MMWAC Solid Waste Contract - 450 tons \$ \$70.36/tn
\$8,200	Ground Water Testing
\$1,400	D. E. P. Licensing
\$1,000	Tire Removal
\$6,500	Wood and Brush Removal
\$5,340	Waste Hauling - 60 pulls @ \$89ea.
\$0	Universal Waste Hauling and Recycling
\$500	Freon Removal
\$1,000	Household Hazardous Waste Disposal

MINOR CIP: (\$8,000: +\$1,000)

\$1,000	DEP Required Land Survey
\$2,000	Hydraulic Platfrom Lift
\$5,000	40 Yard Conatiner

\$118,534 TOTAL

RESERVE ACCOUNTS

\$181,550

(14/15 budget was \$187,550 : -\$6,000)

	MUNICIPAL COMPLEX RESERVE	Currently \$8,626
	(-\$6,000)	
\$0	Any major Items that need repair or improvements to municipal buildings such as replacement siding, insulation, painting, floor surfaces, furnace repairs, etc... Also used to balance municipal complex budget at the end of the fiscal year to cover overages in the repair line.	
	COMPUTER RESERVE	Currently \$3,015
	(+\$0)	
\$3,700	This account is shared by all municipal departments when computers or components need to be replaced unexpectedly and off budget. (Total of 15 computers)	
	POLICE VEHICLE RESERVE	Currently \$39,093
	(+\$0)	
\$16,000	The cruiser was purchased in 2012 and the pick up was purchased at the end of 2009. (See vehicle replacement schedule)	
	ASSESSING REVALUATION RESERVE	Currently \$12,508
	(+\$0)	
\$12,500	A full valuation assessment will cost the municipality roughly \$125,000. An equalization was conducted in 2012 so another reval should be expected around approximately 2020-2022.	
	PUBLIC WORKS VEHICLE / EQUIPMENT RESERVE	Currently \$114,287
	(+\$0)	
\$77,000	This account is used to save for the replacement of our major pieces of equipment used by Public Works. (See vehicle replacement schedule).	
	Fire Department Breathing Air Bottles	Currently \$4,351
	(+\$0)	
\$4,350	In 2018 our 24 breathing air bottles will expire and need replacement @ \$700 each (today's cost). Anticipating a 3% increase over the next three years we need a total of \$17,350	
	FIRE / RESCUE APPARATUS RESERVE	Currently \$0
	(+\$0)	
\$68,000	This is the amount that should be going into the reserve account for future replacement of fire department vehicles. (See vehicle replacement schedule)	
\$181,550	TOTAL	

CAPITAL IMPROVEMENT BUDGET

\$35,000

(14/15 budget was \$94,400 : -\$59,400)

Kitchen Renovation - Fire Station

\$15,000 Kitchen needs a complete remodel. Has not had any modification since built in 1970s.

Road Rebuild - Third Avenue

\$20,000 The base of this road needs improvement in preparation for paving Summer of 2015.

Sidewalk Replacement - Downtown

\$0 Lower Elm Street & South Main Street sidewalks need complete replacement.

\$35,000 TOTAL

COUNTY TAX

\$157,488

(14/15 budget was \$156,104 : +\$1,384)

OTHER SERVICES: (\$156,104: +\$1,384)

\$157,488 This number is based on our 2015 preliminary valuation of \$144,350,000. (down from \$146.9 million)

\$157,488 Total

Tax Impact for Mil Increases

1 mil = \$144,350

<i>Net To Be Raised By Taxes</i> \$56,405

= 0.39 mil increase

2015-16 Mil Rate		=	0.02178 mils	Difference	(÷ 12)
Property Value \$	125,000.00	=	\$2,722.50 2014-15 taxes	\$72.50	\$6.04
Property Value \$	100,000.00	=	\$2,178.00 2014-15 taxes	\$58.00	\$4.83
Property Value \$	75,000.00	=	\$1,633.50 2014-15 taxes	\$43.50	\$3.63

2014-15 Mil Rate		=	0.02120 mils	Difference	(÷ 12)
Property Value \$	125,000.00	=	\$2,650.00 2014-15 taxes	\$100.00	\$8.33
Property Value \$	100,000.00	=	\$2,120.00 2014-15 taxes	\$80.00	\$6.67
Property Value \$	75,000.00	=	\$1,590.00 2014-15 taxes	\$60.00	\$5.00

2013-14 Mil Rate		=	0.02040 mils	Difference	(÷ 12)
Property Value \$	125,000.00	=	\$2,550.00 2013-14 taxes	\$218.75	\$18.23
Property Value \$	100,000.00	=	\$2,040.00 2013-14 taxes	\$175.00	\$14.58
Property Value \$	75,000.00	=	\$1,530.00 2013-14 taxes	\$131.25	\$10.94

2012-13 Mil Rate		=	0.01865 mils	Difference	(÷ 12)
Property Value \$	125,000.00	=	\$2,331.25 2013-14 taxes	NA	NA
Property Value \$	100,000.00	=	\$1,865.00 2013-14 taxes	NA	NA
Property Value \$	75,000.00	=	\$1,398.75 2013-14 taxes	NA	NA