MEMBERS PRESENT:

Lou Annance, Chair

Wayne Hackett, Vice Chair

Cathy Fifield

Stephen Bolduc

Nicholas Konstantoulakis

**STAFF PRESENT:**

Koriene Low – Town Manager

**OTHERS PRESENT:**

NONE

Councilor Lou Annance called the meeting to order at 7:00pm.

We stood and saluted the flag.

**Reports:**

* 1. **Council Meeting Minutes** December 5, 2016
  2. **Departmental Reports Submitted and Code Enforcement**
  3. **Municipal Financial Reports**

Councilor Fifield made a motion to approve the reports and meeting minutes as submitted. Seconded by Councilor Konstantoulakis. So voted. Unanimous.

**Public Comments:**

**2.01 Public Comments:** No publiccomments.

*Reports of the Town Manager:*

Old Business:

Item 3.01 Historical Society

Update on purchase of Elm Street Church provided. Transaction complete. Property is now owned by the Anglican Church with use by Historical Society.

Item 3.02 County Update

The participating towns have decided to take no further action with regard to the lawsuit against the County. It was decided that the towns revisit the County Charter.

Item 3.03 Harvest Hill / Andover Covered Bridge

The property known as Harvest Hill owned by Andover covered bridge is no longer in jeopardy of foreclosure by the town as 2015 RE taxes have been paid. The 2016 and 2017 taxes remain and will revisit option to foreclose if these are not paid within the year. Contact was made to request PP taxes be paid by business owner, nothing has been paid at this time.

Item 3.04 Recreation Department Update

Recreation Committee will be meeting on 1/5/2017 and therefore update will be provided at next meeting.

New Business:

Item 4.01 Water Department Budget / Audit Agreement

The council reviewed the Water Department budget submission for approval. Councilor Fifield motioned to approve budget and to sign Audit Agreement, seconded by Councilor Bolduc. All in favor, so voted.

Ordinances, Resolves & Licenses:

Item 5.01 Holiday Hours

The town office will be closed on Monday, January 16 in observation of Martin Luther King Jr Day.

**Item 5.02 Town Manager Vacation**

Koriene Low, Town Manager, will be on vacation out of state from January 6th through January 13.

Councilor Fifield then motioned to adjourn. Councilor Bolduc seconded. Meeting was adjourned at 7:45pm by unanimous vote.