MEMBERS PRESENT:

Lou Annance, Chair

Wayne Hackett, Vice Chair

Cathy Fifield

Stephen Bolduc

Nicholas Konstantoulakis

**STAFF PRESENT:**

Koriene Low – Town Manager

Miranda Hinkley – Town Clerk

Fred Sturtevant Jon Damon

Jen Casey

**OTHERS PRESENT:**

Win Durgin

Elaine & Barry Vaill

Reverend Gary and Diane Drinkwater

Councilor Lou Annance called the meeting to order at 7:01 pm with all members of Council present. We stood and saluted the flag.

**Reports:**

* 1. **Council Meeting Minutes** October 3, 2016
  2. **Departmental Reports Submitted (Revised FD Report due to error)**
  3. **Municipal Financial Reports**

Councilor Bolduc made a motion to approve the reports and meeting minutes as submitted. Seconded by Councilor Konstantoulakis. So voted. Unanimous.

**Public Comments:**

**2.01 Public Comments:** Representatives of the Angelican Church spoke to update the council on the improvements made at the Elm Street Church building to date, as well as the upcoming events being held. The regular schedule through Christmas will include every Wednesday and Sunday commencing on November 23rd.

Reports of the Town Manager:

Old Business:

Item 3.01 Future of the Historical Society building

Councilors reviewed the Deed as written for the Angelican Church to take ownership of the Elm Street Church building. Deed seems to be inclusive of all protections as discussed at previous meeting. Councilor Hackett brings forward the concern that there is no mention of procedure if a mortgage is to be taken on the building by the church. Mrs. Low will contact the Town Lawyer to amend the Deed. Councilor Konstantoulakis motioned to accept the signing by Mrs. Low of the Deed once corrected. Councilor Bolduc seconded the motion and the Council voted unanimously to approve.

Item 3.02 Elections Update

We currently have almost 400 absentee ballots processed / counted.

Set up for election is complete in gymnasium.

Item 3.03 Parking Ban Reminder

The Town will again enforce a parking ban for the winter season from Nov 15th through April 15th.

Also, the new Winterbrook Rd opens on 11/8 and the old road closes.

Item 3.04 Insurance Update

There has been an increase to the cost of insurance. The town budgeted for a 9% increase however 11.25% was the actual increase. Employees have been notified as well.

New Business:

Item 4.01 Welcome to Mechanic Falls Signage

T6 new Welcome to Mechanic Falls signs are needed. It seems they have gone missing within the past few years. Would like to place in next year’s budget. Mrs. Low will ensure that the correct estimate is compiled.

Item 4.02 Rescue / Fire Department Vehicles

Fred, Jen and Jon presented Fire/EMS updates. We have 6 currently attending EMT training and all are doing very well. Attendance and participation is great and they are very respectful. Class will end in April. Fred and Jen would like to propose that we purchase a pre-owned Suburban/Expedition fully equipped with lights, cabinets, radio, etc in the place of a new ambulance. We do not transport patients and the ambulance does not get enough use for the diesel engine causing premature failure. They would also like to trade the 2001 pickup truck for a Crew Cab style. Four-Wheel drive is needed in both. Councilors agreed that they would need to see actual numbers, however that it appears the proposal from the Fire/Rescue departments will be acceptable. Councilor Annance advised that he will assist Jon Damon with requesting grant money for a UTV.

Item 4.03 RSU 16 Meeting on Budgeting Formula

The RSU will be holding a hearing on November 14th at 6:30pm at the high school (library) regarding the Formula for distribution of cost of schooling. Determined by Town Valuation and Population.

Ordinances, Resolves & Licenses:

Item 5.01 November Holiday Hours

November 11, 2016 is Veteran’s Day. The office will be closed. To prevent overtime, the Office will also close early at 11:30am on Thursday, Nov 10th .

November 24and 25th are designated to observe Thanksgiving, therefore the office will close at 11:30am on Wednesday Nov 23rd.

**Item 5.02 Liquor License Renewal Requests**

Villiage Pizzeria, Egg-ceptional, American Legion Post 150 and Sam’s Smoke Shop all have requested renewal of their liquor licenses. Councilor Konstantoulakis mostioned to approve all requests as presented. Seconded by Councilor Hackett. So Voted, Unanimous.

Item 5.03 Information from Androscoggin County Budget

Councilor Bolduc attended the County Budget meeting and notes a 9% increase from $166,000 to $177,000 which is more than expected. It appears the county has numerous vehicles and equipment to replace at once as they did not stagger replacement over the past few years.

Item 5.04 Reminder of Public Hearing

December 5th meeting will begin at 6:30pm. Notice will be posted in plenty of time to allow the Public to attend. We will discuss the continuation of one-way traffic on Yates street.

Councilor Hackett motioned for Council to go to Executive Session citing 1MRSA 405(6)(F). Seconded by Councilor Bolduc. All in favor, so voted.

Executive Session began at 7:45pm and ended at 8:20pm by motion of Councilor Boulduc which was seconded by Councilor Fifield and unanimously voted.

Councilor Fifield motioned to adjourn. Councilor Bolduc seconded. Meeting was adjourned at 8:21pm by unanimous vote.