MECHANIC FALLS TOWN COUNCIL

 December 7, 2015

MEMBERS PRESENT:

Lou Annance, Chair

Stephen Bolduc

Cathy Fifield

Nick Konstantoulakis

**STAFF PRESENT:**

Koriene Low – Town Manager

Shirley Marquis – Town Clerk

**OTHERS PRESENT:**

Mark Gary

Lou Annance called the meeting to order at 7:00 pm with all Council, but Wayne Hackett present. We stood and saluted the flag.

**Reports:**

**1.01 Council Meeting Minutes** November 2nd, November 16th and November 23rd **1.02 Municipal Financial Reports 1.03 Departmental Reports Submitted**

Cathy Fifield made a motion to accept the reports as presented. Seconded by Stephen Bolduc. No discussion. So voted. Unanimous.

**Public Comments:**

No public comments at this time. Mark Gary was asked why he was in attendance; he explained that he had concerns of the proposed Dog Park on Walker Road.

**Reports of the Town Manager:**

**Old Business**

**3.01 Road Paving –** Koriene stated that the road paving is complete and everything looks good. FEMA was here and checked out the Lane Road Box Culvert. They are very happy with the results.

**3.02 Interviews for PD Position–** They have 2 interviews done and 2 more to go. She has sat in on the interviews with Chief Goss.

**3.03 Dog Park Grant– The** Lowe’s grant was denied. The Committee is looking into a grant from Home Depot. The committee needs more members to help fundraise and reach their goal. DEP will be coming to inspect the Walker Road site to be used as a Dog Park. Mark Gary has concerns, because he owns a subdivision that abuts the property. He was told that this is not even proposed yet.

**3.04 Public Works Opening–** Koriene explained that we have hire Wayne Edwards of Poland. He was candidate #2 the last time we had a position open. He seemed like the best fit.

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**3.05 Historical Society Update–**Koriene explained that Insurance coverage will change once the building is closed up for the winter, our insurance will cover only the property value, and vandalism would not be covered. It was mentioned that the contents of the building should be catalogued with pictures and insured, and the items in Erik Peterson’s barn. Koriene said she still had no key to the building. Lou asked Mark to have Matt stop by with a key to the building. Koriene will check with Lisa and MMA concerning additional insurance for the contents.

**3.06 Bids for Fire Truck–** Koriene told the Council that we received no actual bids for the Fire Truck, one was below the minimum amount and the other was to brokerage the sale for us.

**New Business**

**4.01 DOT Summer 2016 Retaining Walls Project-** We received notification that DOT would be doing the repairs to the retaining wall on Pleasant Street between Dwinal and Chestnut Streets. The salt is deteriorating the wall. We have started notifying abutters to the project.

**4.02 Vote to Accept Audit for 2015 –** Cathy Fifield made a motion to accept the Audit for 2015. Seconded by Stephen Bolduc. No discussion. So voted. Unanimous.

**4.03 Water Department Budget 2016 Approval-** Stephen Bolduc made a motion to approve the Water Department 2016 Budget. Seconded by Nicholas Konstantoulakis. No discussion. So voted. Unanimous.

**4.04 Town Office Closed –**The Town offices will be closed on Thursday the 24th at 11:30 and Friday the 25th for Christmas, and Thursday the 31st at 11:30am and Friday the 1st for New Years. Koriene asked the Council if the Town Office and Transfer Station could close on Wednesday, December 23rd at 11:30 for the Staff Christmas Party. Stephen Bolduc made a motion to allow the closure of the Town Offices and Transfer Station on Wednesday, December 23rd so that the staff can attend the Christmas Party. Seconded by Nicholas Konstantoulakis. The Council was told that they would be invited to attend. So voted. Unanimous.

**4.05 RSU Budget Preliminary Meeting –** Koriene said that she had attended the meeting, but she would not be able to attend all the meetings because of time constraints. Stephen Bolduc and Cathy Fifield will attend the meetings. Cathy mentioned that Koriene could ask Cathy Griffiths to attend also; she is on the budget committee. Cathy Fifield asked Koriene to send a meeting schedule to all Budget Committee members.

**Ordinances, Resolves, & Licenses**

**5.01 Change in Chair of Rec Committee-**  Koriene explained that Jeff Martin had stepped down as Chairman and Scott Lessard will be the new Chairman of Recreation Committee.

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**5.02 Elizabeth Yates and 5.03 Georgia Randall New Member of Library Trustees–**Cathy Fifield made a motion to appoint Elizabeth Yates and Georgia Randall as members of the Library Trustees, pending the background checks. Seconded by Stephen Bolduc. No discussion. So voted. Unanimous.

**5.04 Revenue Enhancement Brochure –** Koriene told the Council that the Revenue Enhancement Committee was meeting here tomorrow night. They received a grant to print 500 of the brochures and have them for distribution to help market the Town. They need to add Koriene’s name and contact information on the front of the brochure.

Win Durgin asked if there would be a rate hike with the Water Department Budget. No, they had a rate hike last year, and that’s good for 5 years,

Cathy Fifield asked Koriene if she would be visiting the area businesses. Koriene said yes, she is working her way there. Cathy told her Kathy Leonard of Auburn Manufacturing is a good contact.

Cathy Fifield asked if Sue Marston is coming back to run Summer Recreation again this coming year? Koriene said she would check into this for Cathy.

Stephen Bolduc made a motion to adjourn. Seconded by Nicholas Konstantoulakis. No further discussion. So voted. Unanimous. Meeting adjourned at 7:35 pm.

Respectfully submitted,

Shirley Marquis

Town Clerk