MEMBERS PRESENT:

Lou Annance, Chair

Cathy Fifield

Stephen Bolduc

Nicholas Konstantoulakis

**STAFF PRESENT:**

Koriene Low – Town Manager

Miranda Hinkley – Town Clerk

Fred Sturtevant – Fire Chief

Jon Damon – Asst. Fire Chief

**OTHERS PRESENT:**

Devin Herbert – Fire Assoc. President

Councilor Lou Annance called the meeting to order at 7:03pm.

We stood and saluted the flag.

**Reports:**

* 1. **Council Meeting Minutes** January 3, 2017
	2. **Departmental Reports Submitted and Code Enforcement**
	3. **Municipal Financial Reports**

Clarification provided that the Recreation Committee will pay the final payment of $2500 by the end of this fiscal year. Recycling reimbursement will likely not produce the income projected as the price of metals has decreased dramatically. Councilor Fifield made a motion to approve the reports and meeting minutes as submitted. Seconded by Councilor Bolduc. So voted. Unanimous.

**Public Comments:**

**2.01 Public Comments:** No publiccomments.

*Reports of the Town Manager:*

Old Business:

Item 3.01 Budget Meeting Schedule

After adjusting for scheduling conflicts the schedule for Budget Meetings include three meetings on March 2nd, March 14th, and April 6th if needed. Public Hearing is scheduled for April 12th. All Council Members stated that they do not have any conflicts with those dates. Budget Committee Membership is complete with six members.

Item 3.02 Recreation Committee Soccer Field

The Recreation Committee is requesting permission to convert the far field into a Soccer field. They currently use the Elm Street School field, however, it is not well maintained and very swampy. This previous year, our public works department cleared the field with the understanding that the school department would continue maintenance and they did not follow through. Discussion regarding funding. Council Members agree that the field could be converted if the Recreation Committee can fully fund and maintain without assistance from the Town or Public Works department. Councilor Fifield motioned to accept the conversion of the far field to a soccer field by and at the expense of the Recreation Committee. Councilor Konstantoulakis seconds. All in favor – unanimous.

Item 3.03 Fire and Rescue Department Vehicles

As previously discussed, the ambulance and fire pick-up truck are in need of replacement. The department was represented by Fred Sturtevant and Jon Damon who requested permission from the Council to send to bid for a large SUV and Crew Cab Pickup for use by the Fire and Rescue teams. After research, it would be more advantageous for the town to purchase the SUV and Truck at Municipal cost and then contract for the vehicles to be outfitted with racks, lights and radios. The Department would like to request bids from both Ford and Chevrolet. The ambulance would sell/trade for less than $4000. The cost for SUV is approximately $42,000 and additional $21,000 for outfitting. The truck prices at approximately $31,000 with an additional $7,500 for outfitting. Councilor Bolduc motions to allow the Fire/Rescue Department to send out to bid for one oversized SUV and one Crew Cab Pickup Truck with every attempt at maintaining cost below $110,000. Seconde3d by Councilor Konstantoulakis. So voted, unanimous.

New Business:

Item 4.01 Spirit of America Designee

The Council discussed its desire to nominate Matthew Gary as the Spirit of America Designee.

Item 4.02 Dedication of Town Report

The council discussed a few qualified individuals for dedication of the Town Report and decided on Richard Wing, however after further review\* this individual was selected previously for the same accomplishments and therefore will not be selected. Councilors will provide decision at next meeting.

Item 4.03 Audit Acceptance

Councilors reviewed and accepts unanimously by motion of Councilor Fifield which was seconded by Councilor Bolduc.

Item 4.04 Fire Association Boot Drive

The Fire Association, represented by Devin Hebert, would like permission to hold a boot drive fundraising event. They are requesting approval for them to stand roadside (each direction) in front of the Fire Station on Lewiston Street to collect money on a voluntary basis only. They would schedule this fundraiser during warmer months and have cones set out for safety. Councilor Bolduc motions to grant permission to the Fire Association for a Boot Drive Fundraiser to be held on Lewiston Street. Seconded by Councilor Konstantoulakis and voted unanimously to accept.

Item 4.05 Oxford Hills Chamber of Commerce

The Oxford Hills Chamber of Commerce will be holding its annual award dinner on March 16, 2017. The dinner will be held in Mechanic Falls this year, at the Silver Spur. The social hour begins at 5:30pm and awards begin at 8:30pm. Senator Angus King will be speaking at the event. The Town Manager feels it will be a respectful gesture for the Town to be represented at this event. The cost is $300 for all Council Members and the Town Manager to reserve a table of six. This cost would be covered by the Town Manager discretionary budget. All members voiced their interest in attending and Koriene will reserve the seats.

Ordinances, Resolves & Licenses:

Item 5.01 Holiday Hours

The town office will be closed on Monday, February 20th in observance of President’s Day.

**Item 5.02 Resignation of Melanie Judd**

Melanie Judd submitted email request to resign from the Library Committee. Councilor Bolduc motioned to accept this resignation. Motion seconded by Councilor Fifield. So voted. Unanimous.

**Item 5.03 Dan Gurney Request to Join**

Dan Gurney has requested to become a member of the Planning Board and has completed necessary requirements. Councilor Bolduc motioned to accept this request. Motion seconded by Councilor Fifield. So voted. Unanimous.

**Item 5.03 Change of Motor Vehicle Agent**

The Town will be transferring Motor Vehicle Agent title from Angela Grenier to Miranda Hinkley as Miranda is currently performing most of the tasks associated with this position. Signatures of two Councilors required to complete this change. Form signed by Councilor Annance and Councilor Bolduc.

Councilor Fifield then motioned to enter Executive Session under 1MRSA405(6)(F). Council entered Executive Session at 7:45pm and emerged at 9:05pm.

Councilor Fifield motioned to foreclose on property located at Lane Road owned by Eric Johnson. Councilor Bolduc seconded the motion. Council voted unanimous to Foreclose.

Councilor Konstantoulakis motioned to retain the land on Lane Rd for use by the Town. Councilor Bolduc seconded the motion and the Council voted unanimously for this as well.

Councilor Fifield motioned to adjourn, seconded by Councilor Bolduc. All in favor – unanimous. Meeting adjourned at 9:13pm.