MEMBERS PRESENT:

Lou Annance, Chair

Wayne Hackett, Vice Chair

Cathy Fifield

Stephen Bolduc

Nicholas Konstantoulakis

**STAFF PRESENT:**

Koriene Low – Town Manager

**OTHERS PRESENT:**

Lou Goulet

Councilor Lou Annance called the meeting to order at 7:00pm.

We stood and saluted the flag.

**Reports:**

* 1. **Council Meeting Minutes** May 1, 2017
	2. **Departmental Reports Submitted and Code Enforcement**
	3. **Municipal Financial Reports**

Councilor Annance verified that all Council Members had reviewed the meeting minutes and reports. Councilor Fifield made a motion to approve the reports and meeting minutes as submitted. Seconded by Councilor Hackett. So voted. Unanimous.

**Public Comments:**

**2.01 Public Comments:** None

*Reports of the Town Manager:*

Old Business:

Item 3.01 Building Committee

The building committee has been formed in regard to replacing the current Municipal Complex. It is comprised of Council Members, Lou Annance and Cathy Fifield, Town Manager, Koriene Low, Assistant Fire Chief, Jon Damon, and Code Enforcement Officer, Fred Collins. There has been a request sent to a local Surveyor for input as well, however, this person was not named. Interested individuals visited the current building and are looking at numbers and funding. Next meeting will be held on 6/15/17 at 7pm.

Item 3.02 Sign Contract TM

The Town Manager Contract must be reviewed, approved and signed. Councilor Hackett had reviewed and discovered an error which has been amended. Councilor Fifield motioned to accept the Town Manager Contract as written and amended. Councilor Bolduc seconded the motion and motion was accepted by unanimous vote.

Item 3.03 June 13 Budget Vote

Reminder of election on June 13th in the Council Room from 8am-8pm. We will be voting on Town Positions, Town Budget, School Budget and State Referendum.

Item 3.04 CEO Complaints

Councilor Hackett believes that a past procedure or ordinance was created requiring any complaints from Towns people against other Towns people must presented identifying the complainant. Anonymous complaints create unnecessary work/expense for the Town as sometimes these may be frivolous and fueled by neighbor contention. Discussion was entered in how to proceed. All Council Members agreed with Councilor Hackett’s observations and it was decided that this is a procedural issue and no ordinance or vote is needed. It will be procedure from here forward that anonymous complaints will not be pursued.

Item 3.05 Traffic Lights at 5 Corners

The traffic lights at the former “5 corners” intersection are to be turned on at 3:30pm on 6/6/17. They were supposed to do this on 6/5/17, however there were issues with lights functioning improperly.

New Business:

Item 4.01 2017 Year End Office Closure 6/30/17

Town office staff would like to close the office to the public on Friday, June 30th to process their End-of-Year reports and pack records for storage. Councilor Hackett motioned to close the Town Office on Friday, June 30th, seconded by Councilor Bolduc and voted unanimously to accept.

Ordinances, Resolves & Licenses:

Item 5.01 Reminder Committee Council Meeting June 14th at 7pm

The Council will meet on June 14, 2017 to reappoint committee members and elect Council Officers.

**Item 5.02 No July Meeting, Next Meeting will be on August 7**

Item 5.03 Shooters Pub Liquor License Renewal

Application entered by Shooters Pub to renew their Liquor License. Application reviewed and approved by Chief of Police. Councilor Fifield entered a motion to approve a Liquor License Renewal for Shooters Pub, seconded by Councilor Konstantoulakis. So voted, unanimous.

Item 5.04 Jessica Cummings and Amber Albison as New Recreation Committee Members

Background checks have been completed on the above-named individuals who submitted applications to join the Recreation Committee. Councilor Bolduc motioned to approve the applications and appoint Jessica Cummings and Amber Albison to the Recreation Committee. Councilor Hackett seconded the motion. Unanimously approved.

Item 5.05 Passing of John Hawley’s Dad

Former Town Manager john Hawley’s father has recently passed away. Koriene asked the Council Members how they would like to express the Town’s sympathy for John. Councilor Fifield volunteered to pick out and deliver a tree/shrub or Flower and card (max $100.00) that John could plant at his new home.

Councilor Bolduc and his wife, Paula, also recently lost their granddaughter unexpectedly. Koriene asked for the most appropriate way to express our sympathy and Councilor Bolduc suggested a donation be made his granddaughter, Ani Graham’s, name. He states that Ani would always ask family and friends to donate to the Androscoggin Humane Society instead of gifts for her birthday. This was acceptable by all members and will be executed by Koriene.

Councilor Bolduc entered a motion to adjourn, seconded by Councilor Konstantoulakis. So voted, unanimous.

Meeting Adjourned at 7:25pm.